



# Quick Style Guide

This document has been provided to assist students studying Sociology in properly citing and referencing their papers and essays. The information in this document is taken from American Sociological Association Style Guide (3rd ed.), 2007. We highly encourage students who plan to major in Sociology or pursue their masters in Sociology to purchase the complete Style Guide which features sections on: Editorial Styles, Mechanics of Style, Guidelines for Organizing and Presenting Content, and more detailed information on referencing your scholarly sources. The complete ASA Style Guide can be found at [www.asanet.org/journals/guides.cfm](http://www.asanet.org/journals/guides.cfm).

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## Text Citations

Citations in the text include the last name of the author(s) and year of publication. Include page numbers when quoting directly from a work or referring to specific passages. Identify subsequent citations of the same source in the same way as the first. Examples follow:

If the **author's name is in the text**, follow it with the publication year in parentheses:  
 ...in another study by Duncan (1959).

If the **author's name is not in the text**, enclose the last name and publication year in parentheses:  
 ...whenever it occurred (Gouldner 1963).

**Pagination** follows the year of publication after a colon, with no space between the colon and the page number:  
 ...Kuhn (1970:71).  
*Note:* This is the preferred ASA style. Older forms of text citations are not acceptable: (Kuhn 1970, p. 71).

Give both last names for **joint authors**:  
 ... (Martin and Bailey 1988).

If a work has **three authors**, cite all three last names in the first citation in the text; thereafter, use *et al.* in the citation. If a work has **more than three authors**, use *et al.* in the first citation and in all subsequent citations.

*First citation for a work with three authors:*...had been lost (Carr, Smith, and Jones 1962).

*Later:*...(Carr et al. 1962)

If a work cited was reprinted from a version published earlier, list the earliest publication date in brackets, followed by the publication date of the recent version used.

...Veblen ([1899] 1979) stated that...

Separate a series of references with semicolons. List the series in alphabetical or date order, but be consistent throughout the manuscript.

... (Green1995; Mundi 1987; Smith and Wallop 1989).

**Author1** (last name inverted), **Author2** (including full surname, last name is not inverted), and **Author3**. Year of publication. *Name of Publication (italicized)*. Location of publisher, state, or province postal code (or name of country if a foreign publisher): Publisher's Name.

Examples:

Bursik, Robert J., Jr. and Harold G. Grasmick. 1993. *Neighborhoods and Crime: The Dimensions of Effective Community Control*. New York: Lexington Books.

Hagen, John and Ruth D. Peterson, eds. 1995. *Crime and Inequality*. Stanford, CA: Stanford University Press.

Jaynes Gerald d. and Robin M. Williams, Jr. 1989. *A Common Destiny: Blacks and American Society*. Washington, DC: National Academy Press.

**Author1** ( Last name inverted), **Author2** ( including full surname, last name is not inverted), and **Author3**. Year of Publication. "Title of Article." *Name of Publication (italicized)* Volume Number (Issue Number):page numbers of article.

Examples:

Aseltine, Robert H., Jr. and Ronald C. Kessler. 1993. "Marital Disruption and Depression in a Community Sample." *Journal of Health and Social Behavior* 34(3):237-51.

Kalleberg, Arne L., Barbara F. Reskin, and Ken Hudson. 2000. "Bad Jobs in America: Standard and Nonstandard Employment Relations and Job Quality in the United States." *American Sociological Review* 65(2):256-78.

A general rule may be applied to citing